

**Purpose:** This quick start is meant to serve as a supplement to the Log On to OnLine-PL Through 2X Client tutorial.

## **PART I—LOG ON TO ONLINE-PL:**

### **From the Desktop:**

1. Double-click on the **2X Client** icon on the desktop. The 2X Client folder displays, containing the Agency Portal icon.
2. Double-click on the **Agency Portal** icon. The OnLine-PL and the Enter Username & Password box displays.
3. Type the agent user and password into the designated fields.
4. Click on the **OK** button. The Main Menu displays, granting the user access to the OnLine-PL system.